

Pitchuck, Cory

From: Fogarty, Danica
Sent: January 15, 2020 10:06 AM
To: ATIP-Atlantic / AIPRP-Atlantique (CBSA/ASFC)
Subject: RE: Retrieval Notice / Avis de récupération #A-2019-22941 / NCLAR - Due Date / Date d'échéance: January 16, 2020/16 janvier 2020

Hello,

I can answer this for 2019 for Atlantic Region's centralized application process. It is possible that other Districts and Divisions may have approved some applications through their own funding that we are not aware of, however I think they were all done centrally through this CPSD process.

- 1: 11 individual employees applied
- 3: 17 total applications received (and 3 informal requests)
- 4: 3 applications rejected (and 3 informal requests that were denied due to lack of funding)
- 5: Applications approved at 25%: 0
 Applications approved at 50%: 0
 Applications approved at 75%: 3
 Applications approved at 100% (or closest to): 11
- 6: 0 ineligible due to failing grades

For 2015 and 2016, the applications would have been approved through Training and Learning and CPSD would not have the records of who was approved/rejected.

Danica Fogarty
 A/Strategic Advisor, CPSD
 Canada Border Services Agency / Government of Canada
Danica.Fogarty@cbsa-asfc.gc.ca 902-943-1134/TTY:866-335-3237

A/Conseillère stratégique, DSCP
 Agence des services frontaliers du Canada / Gouvernement du Canada
Danica.Fogarty@cbsa-asfc.gc.ca / 902-943-1134/ATS:866-335-3237

From: ATIP-Atlantic / AIPRP-Atlantique (CBSA/ASFC) <ATL_CBSA-ASFC_ATIP-AIPRP-G@cbsa-asfc.gc.ca>
Sent: January 14, 2020 11:05 AM
To: McPhee, Sharon <sharon.mcphee@cbsa-asfc.gc.ca>; O'Keefe, John <John.Keefe@cbsa-asfc.gc.ca>; Richardson, Bev <Bev.Richardson@cbsa-asfc.gc.ca>; AIMTAC / CAMGIA (CBSA/ASFC) <El.CentralRegistry@cbsa-asfc.gc.ca>; Fogarty, Danica <Danica.Fogarty@cbsa-asfc.gc.ca>
Cc: ATIP-Atlantic / AIPRP-Atlantique (CBSA/ASFC) <ATL_CBSA-ASFC_ATIP-AIPRP-G@cbsa-asfc.gc.ca>
Subject: FW: Retrieval Notice / Avis de récupération #A-2019-22941 / NCLAR - Due Date / Date d'échéance: January 16, 2020/16 janvier 2020

Good day,

The retrieval notice A-2019-22941 was initially tasked to Finance. Finance only has access to partial information. It was recommended that each district/division be tasked for the information highlighted below for the years 2015, 2016 and 2019 (there were no applications submitted in 2017 and 2018). Please respond ASAP. (It is to be noted that I have requested an extension, I will keep you updated)

Thank you
 Tamara Campanis
 Office Assistant
 Canada Border Services Agency / Government of Canada
Tamara.Campanis@cbsa-asfc.gc.ca / Tel: 902-943-4595 / TTY: 866-335-3237

Aide de Bureau
 Agence des services frontaliers du Canada / Gouvernement du Canada
Tamara.Campanis@cbsa-asfc.gc.ca / Tél: 902-943-4595 / ATS: 866-335-3237

PROTECTED - PROTÉGÉ

OUR FILE / NOTRE REFERENCE: A-2019-22941 / NCLAR

Sent to / Envoyé à: Atlantic Region

Request Text / Texte de la demande :

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Please provide the information requested below for each of the following years - 2015, 2016, ~~2017, 2018~~, and 2019. 1. Number of individual employees that applied for course approval, advance and reimbursement of eligible tuition costs in the Canada Border Services Agency - Atlantic Region. 2. Provide classification and position title for employees that applied for course approval, advance and reimbursement of eligible tuition costs in the Canada Border Services Agency - Atlantic Region. 3. Total number of applications received by Canada Border Services Agency - Atlantic Region for course approval, advance and reimbursement of eligible tuition costs. 4. Total number of applications for course approval, advance and reimbursement of eligible tuition costs that were rejected at the discretion of Canada Border Services Agency - Atlantic Region. 5. Number of applications authorized by Canada Border Services Agency - Atlantic Region for reimbursement of eligible tuition that received: 25% of estimated cost; 50% of estimated cost; 75% of estimated cost; and 100% of

estimated cost. 6. Number of applications authorized by Canada Border Services Agency - Atlantic Region that were ineligible to receive reimbursement of eligible tuition costs due to failing grades. 7. Total amount of financial resources allocated by Canada Border Services Agency - Atlantic Region for reimbursement of eligible tuition.

=====

The above-noted formal Access to Information Act request was received by the CBSA on December 23, 2019. The Act requires that a request must be processed in 30 calendar days. In order to meet our legislated deadline, the records are due back in our office January 16, 2020. Detailed mandatory instructions and mandatory routing slip are available on the ATI-Privacy Division's site on ATLAS at the following link

Please note that Pin-to-Pin communications are considered a record and must be provided if responsive to an ATIP request.

Note that you are not required to provide FOSS or GCMS notes or the ICES Traveler history pages as these will be extracted by our staff.

Ensure not to alter the records in any way and to provide all attachments to emails and BN's for example.

To assist you in making disclosure recommendations, we would direct your attention to the exemptions chapter of the following Treasury Board of Canada (TBS) Secretariat manuals:

TBS Access to Information Manual

<https://www.tbs-sct.gc.ca/atip-aiprp/tools/atim-maaib-eng.asp>

TBS Privacy and Data Protection Guidelines - Exemptions

<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=25502>

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= URL Link to access the retrieval folder

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L'ASFC a reçu le 23 décembre 2019 la demande officielle précitée, présentée en vertu de la Loi sur l'accès à l'information. Selon la Loi, une demande doit être traitée dans les 30 jours civils. Afin de pouvoir respecter l'échéance prévue par la Loi, nous devons recevoir les documents le 16 janvier 2020. Des instructions détaillées obligatoires et la fiche de circulation obligatoire sont disponibles sur le site de la division AIPRP sur ATLAS au lien suivant

Veuillez noter que les communications NIP-à-NIP sont considérés comme des documents et doivent être fournis en réponse à une demande d'AIPRP.

Veuillez prendre note que vous n'avez pas à fournir les notes du SSOBL ou du SMGC, ni les pages d'historique de voyages dans le SIED, car celles-ci seront extraites par notre personnel.

Assurez-vous de n'altérer les documents d'aucune façon et d'inclure toutes les pièces jointes pour les courriels et les notes de services entre autres.

Pour vous aider à formuler vos recommandations concernant l'information qui sera communiquée, veuillez consulter les chapitres des documents du Secrétariat du Conseil du Trésor (SCT) du Canada qui portent sur les exceptions :

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= Le lien d'accès au dossier de collection:

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Thank you. / Merci.

Nana Clarke-Okah

Senior Analyst

Canada Border Services Agency / Government of Canada

Nana.Clarke-Okah@cbsa-asfc.gc.ca tel: 343-291-7531/TTY : 866-335-3237

Pitchuck, Cory

From: AIMTAC / CAMGIA (CBSA/ASFC)
Sent: January 20, 2020 2:48 PM
To: ATIP-Atlantic / AIPRP-Atlantique (CBSA/ASFC)
Cc: Gallant, Lorelle
Subject: FW: Retrieval Notice / Avis de récupération #A-2019-22941 / NCLAR - Due Date / Date d'échéance: January 16, 2020/16 janvier 2020

Hi Cory

We have two request for educational assistance that CPSD has already sent the information for on this request. Otherwise, we do not keep records.

Hope this will suffice.

Heidie

From: McGrath, Jonathan <Jonathan.McGrath@cbsa-asfc.gc.ca>
Sent: January 15, 2020 1:25 PM
To: AIMTAC / CAMGIA (CBSA/ASFC) <El.CentralRegistry@cbsa-asfc.gc.ca>
Subject: RE: Retrieval Notice / Avis de récupération #A-2019-22941 / NCLAR - Due Date / Date d'échéance: January 16, 2020/16 janvier 2020

NIL for HFX intelligence

Jonathan McGrath
A/Manager Intelligence
CBSA Halifax
902-877-0807

From: AIMTAC / CAMGIA (CBSA/ASFC) <El.CentralRegistry@cbsa-asfc.gc.ca>
Sent: January 15, 2020 9:30 AM
To: McGrath, Jonathan <Jonathan.McGrath@cbsa-asfc.gc.ca>; Levesque, Charlene <Charlene.Levesque@cbsa-asfc.gc.ca>; Murchison, Colin <Colin.Murchison@cbsa-asfc.gc.ca>; Firth, Heidie <Heidie.Firth@cbsa-asfc.gc.ca>; Bubar, Mitchell <Mitchell.Bubar@cbsa-asfc.gc.ca>; Hooper, Darryl <Darryl.Hooper@cbsa-asfc.gc.ca>; Flowers, Meagan <Meagan.Flowers@cbsa-asfc.gc.ca>
Subject: FW: Retrieval Notice / Avis de récupération #A-2019-22941 / NCLAR - Due Date / Date d'échéance: January 16, 2020/16 janvier 2020

Good morning,

FYI an extension has been granted for ATIP #A-2019-22941. **New due date is January 20, 2020.** If you've already responded, thank you for your quick reply.

Have a great day!

Lorelle Gallant

A/Research Analyst (AIMTAC)
Enforcement & Intelligence
Canada Border Services Agency / Government of Canada
lorelle.gallant@cbsa-asfc.gc.ca / Tel: 506-465-2178 / Fax: 506-465-2139 / TTY: 1-866-335-3237

Analyste de recherche p.i., Centre d'analyse des menaces et de gestion de l'information de l'Atlantique
Agence des services frontaliers du Canada / Gouvernement du Canada
lorelle.gallant@cbsa-asfc.gc.ca / Tél. : 506-465-2178 / ATS : 866-335-3237

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Hello,

I have received notification that the ATIP due date has been granted an extension. Please have your response (NIL or otherwise) due to the ATIP inbox by the the end of the day on January 20, 2020 to allow time to prepare. Ignore this notice If you have already responded.

Tamara Campanis
Office Assistant
Canada Border Services Agency / Government of Canada
Tamara.Campanis@cbsa-asfc.gc.ca / Tel: 902-943-4595 / TTY: 866-335-3237

Aide de Bureau
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Office Assistant
Canada Border Services Agency / Government of Canada

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<http://www.tbs-sct.gc.ca/pol/doc-fra.aspx?id=25502§ion=text>

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Thank you. / Merci.

Nana Clarke-Okah

Senior Analyst

Canada Border Services Agency / Government of Canada

Nana.Clarke-Okah@cbsa-asfc.gc.ca tel: 343-291-7531/TTY : 866-335-3237

Pitchuck, Cory

From: Turner, Marc
Sent: January 10, 2020 1:41 PM
To: MacLennan, Isabelle
Cc: Campanis, Tamara; Gutowski, Megan; Rahman, Muhammad; ATIP-Atlantic / AIPRP-Atlantique (CBSA/ASFC); Watson, Matthew
Subject: FW: Retrieval Notice / Avis de récupération #A-2019-22941 / NCLAR - Due Date / Date d'échéance: January 16, 2020/16 janvier 2020
Attachments: ATIP - Tuition Reimbursement Assistance - ATL.V2.xlsx

Hello Isabelle,

Attached is the updated information available to finance as indicted in my earlier email from today.

As identified by Muhammad below, our response is limited only to the information that is available in CAS.

Thanks,
 Marc

From: Rahman, Muhammad <Muhammad.Rahman@cbsa-asfc.gc.ca>
Sent: January 10, 2020 12:42 PM
To: Turner, Marc <Marc.Turner@cbsa-asfc.gc.ca>
Cc: Gutowski, Megan <Megan.Gutowski@cbsa-asfc.gc.ca>
Subject: FW: Retrieval Notice / Avis de récupération #A-2019-22941 / NCLAR - Due Date / Date d'échéance: January 16, 2020/16 janvier 2020

Marc,

I have attached our response for your review and onward transmission to ATL ATIP. For easy reference, I have also copied our response to previous ATIP on a separate tab.

You may want to re-emphasise that our submission is only limited to BSF387s available in CAS.

Thank you

Muhammad

From: MacLennan, Isabelle <Isabelle.MacLennan@cbsa-asfc.gc.ca>
Sent: January 10, 2020 12:01 PM
To: Turner, Marc <Marc.Turner@cbsa-asfc.gc.ca>
Cc: Campanis, Tamara <Tamara.Campanis@cbsa-asfc.gc.ca>; Gutowski, Megan <Megan.Gutowski@cbsa-asfc.gc.ca>; Rahman, Muhammad <Muhammad.Rahman@cbsa-asfc.gc.ca>; ATIP-Atlantic / AIPRP-Atlantique (CBSA/ASFC) <ATL CBSA-ASFC ATIP-AIPRP-G@cbsa-asfc.gc.ca>; Watson, Matthew <Matthew.Watson@cbsa-asfc.gc.ca>
Subject: RE: Retrieval Notice / Avis de récupération #A-2019-22941 / NCLAR - Due Date / Date d'échéance: January 16, 2020/16 janvier 2020

From: Turner, Marc <Marc.Turner@cbsa-asfc.gc.ca>

Sent: January 10, 2020 11:19 AM

To: MacLennan, Isabelle <Isabelle.MacLennan@cbsa-asfc.gc.ca>

Cc: Campanis, Tamara <Tamara.Campanis@cbsa-asfc.gc.ca>; Gutowski, Megan <Megan.Gutowski@cbsa-asfc.gc.ca>; Rahman, Muhammad <Muhammad.Rahman@cbsa-asfc.gc.ca>; ATIP-Atlantic / AIPRP-Atlantique (CBSA/ASFC) <ATL_CBSA-ASFC_ATIP-AIPRP-G@cbsa-asfc.gc.ca>; Watson, Matthew <Matthew.Watson@cbsa-asfc.gc.ca>

Subject: RE: Retrieval Notice / Avis de récupération #A-2019-22941 / NCLAR - Due Date / Date d'échéance: January 16, 2020/16 janvier 2020

Hi Isabelle,

We are able to provide answers to Questions 5a to 5d in Muhammad's chart below. With respect to Question 7, we don't have an "allocation" for tuition reimbursement. In fiscal year 2019, there was a list of pre-approved tuition items that we can provide – but that it is only available for that year. We did not read this as how much was spent on tuition reimbursement but how much was allocated/allotted for these items.

With respect to the other ATIP questions:

- ATIP Question 1 – Finance does not maintain records on the number of people that apply for courses, advances, reimbursements. I agree that ATIP will need to reach out to districts/divisions.
- ATIP Question 2 – The information that we are able to obtain in Q5, can be pulled by Name – however this would need to be cross referenced with other data sources as the forms don't have classification/titles. However doing so will result in us creating a new record which I did not think was within the parameters of ATIP responses. Can you please advise? I am pretty sure that group and level is included on the application form. I would provide it if available.
- ATIP Question 3 – Finance does not maintain records on the number of applications received for courses, advances, reimbursements. I agree that ATIP will need to reach out to districts/divisions.
- ATIP Question 4 – Finance does not maintain records on the number of applications rejected for courses, advances, reimbursements. I agree that ATIP will need to reach out to districts/divisions.
- ATIP Question 6 – Finance does not maintain records on the number of applications that were rejected due to a failing grade. Commitments, if they have been entered into CAS, could be reduced to zero for a number of reasons such as the course was not taken, course was committed for an incorrect amount and need to be re-entered, etc.

We will provide you with a response on Questions 5a – 5d shortly.

Please advise if we should be creating a new record/document to address Question 2.

Thanks,
 Marc

From: MacLennan, Isabelle <Isabelle.MacLennan@cbsa-asfc.gc.ca>

Sent: January 9, 2020 3:28 PM

To: Rahman, Muhammad <Muhammad.Rahman@cbsa-asfc.gc.ca>; ATIP-Atlantic / AIPRP-Atlantique (CBSA/ASFC) <ATL_CBSA-ASFC_ATIP-AIPRP-G@cbsa-asfc.gc.ca>

Cc: Campanis, Tamara <Tamara.Campanis@cbsa-asfc.gc.ca>; Gutowski, Megan <Megan.Gutowski@cbsa-asfc.gc.ca>; Turner, Marc <Marc.Turner@cbsa-asfc.gc.ca>

Subject: RE: Retrieval Notice / Avis de récupération #A-2019-22941 / NCLAR - Due Date / Date d'échéance: January 16, 2020/16 janvier 2020

Hi Muhammad,

Thank you for the below. Responses have been captured in red.

Isabelle

From: Rahman, Muhammad <Muhammad.Rahman@cbsa-asfc.gc.ca>

Sent: January 9, 2020 3:06 PM

To: ATIP-Atlantic / AIPRP-Atlantique (CBSA/ASFC) <ATL_CBSA-ASFC_ATIP-AIPRP-G@cbsa-asfc.gc.ca>; MacLennan, Isabelle <Isabelle.MacLennan@cbsa-asfc.gc.ca>

Cc: Campanis, Tamara <Tamara.Campanis@cbsa-asfc.gc.ca>; Gutowski, Megan <Megan.Gutowski@cbsa-asfc.gc.ca>; Turner, Marc <Marc.Turner@cbsa-asfc.gc.ca>

Subject: RE: Retrieval Notice / Avis de récupération #A-2019-22941 / NCLAR - Due Date / Date d'échéance: January 16, 2020/16 janvier 2020

Hi Isabelle,

I am looking for some clarification re the information requested per sbj ATIP. I have copied ATIP questions in the table below with my comments or clarification required.

1. Question # 1, 3, and 4 – I am not sure where to find this information? Is the expectation that we engage MSOs for their applicable Dist/Div – but I do not think that they are even tracking these? On the other hand, if we rely solely on the processed BSFs for this information, then we will miss all those instances where employees had applied for/requested tuition verbally or via email but the requests were rejected. Not sure that this information is available, because it isn't something that is tracked. I know for a fact that not all requests are approved, because I've had requests refused because of funding in the past (in fact T&D likely have a record of this), and am taking two that I didn't even bother submitting knowing that there is no funding available. Note: that Districts/Divisions may be able to confirm. My thoughts are that ATIP reach out to Districts/Divisions to confirm whether the information exists.
2. Question # 5 (all parts) – I guess we can review original invoices loaded in the system and the processed BSFs to determine the percentage of tuition allowed. Do you agree with our approach? I think this is the only way, however Tammy has the summary for this current FY which will help.
3. Question # 6 – I think that CAS would have captured those instances where an advance was approved but no corresponding reimbursement was processed. Agree, although it is not the practice of CBSA to pay for a course prior to proof of successful completion. How can we find BSFs where no advance was requested, but then no reimbursements was made either due to failing grades? Not sure about this one, does CAS leave a record if an FR was opened and then later reduced to \$0 (closed)?
4. Question # 7 – Is this ask for total tuition expenditures or the planned tuition expenses for each year. If the planned amount are requested, then again, I am not sure where to find this information as it was only with some 2019 BSFs that I found a document with a pre-approved list of courses for FY 2020. Did we use a similar pre-approval list in prior years as well? Not sure I understand this part of the request? Didn't we already provide the amount spent on educational assistance as part of the previous related ATIP? This is the first year we used the centralized process, since the process was transferred from T&D who used to manage these centrally a few years back.

	1. Number of Individual that applied for Courses/ Advance/ Reimbursements	2. Classification and Position Title for Employees	3. Total number of Applications Received	4. Total number of Applications Rejected	5.a Number of applications that received 25% of eligible tuition	5.b Number application that received 50% of eligible tuition
2015						
2016						
2017						
2018						
2019						

I will appreciate your guidance to gather the required info for this ATIP. If you prefer, we can set up a quick meeting to discuss these.

Thank you

Muhammad

Muhammad Rahman

Resource Management Advisor, Atlantic Region
Canada Border Services Agency / Government of Canada
Muhammad.Rahman@cbsa-asfc.gc.ca / Tel: 902-237-2436

Conseiller en gestion des ressources, Région de l'Atlantique
Agence des services frontaliers du Canada / Gouvernement du Canada
Muhammad.Rahman@cbsa-asfc.gc.ca / Tél: 902-237-2436

From: ATIP-Atlantic / AIPRP-Atlantique (CBSA/ASFC) <ATL_CBSA-ASFC_ATIP-AIPRP-G@cbsa-asfc.gc.ca>

Sent: January 8, 2020 1:44 PM

To: Rahman, Muhammad <Muhammad.Rahman@cbsa-asfc.gc.ca>

Cc: ATIP-Atlantic / AIPRP-Atlantique (CBSA/ASFC) <ATL_CBSA-ASFC_ATIP-AIPRP-G@cbsa-asfc.gc.ca>

Subject: FW: Retrieval Notice / Avis de récupération #A-2019-22941 / NCLAR - Due Date / Date d'échéance: January 16, 2020/16 janvier 2020

The Atlantic Region has received the Access to Information Act request noted below on January 8, 2020. Our information is due in HQ by January 16, 2020. In order for us to meet our legislated deadlines, please forward all records in your possession to the ATIP inbox ATL_CBSA-ASFC_ATIP-AIPRP-G ATL_CBSA-ASFC_ATIP-AIPRP-G@cbsa-asfc.gc.ca by January 14, 2020. Please note that Pin-to-Pin communications are considered a record and must be provided if responsive to an ATIP request.

To assist you in making disclosure recommendations, we would direct your attention to the exemptions chapter of the following Treasury Board of Canada (TBS) Secretariat manuals:

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<https://www.tbs-sct.gc.ca/atip-aiprp/tools/atim-maaib-eng.asp>

TBS Privacy and Data Protection Guidelines - Exemptions

<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=25502>

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= URL Link to access the retrieval folder:

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L'ASFC a reçu le 23 décembre 2019 la demande officielle précitée, présentée en vertu de la Loi sur l'accès à l'information. Selon la Loi, une demande doit être traitée dans les 30 jours civils. Afin de pouvoir respecter l'échéance prévue par la Loi, nous devons recevoir les documents le 16 janvier 2020. Des instructions détaillées obligatoires et la fiche de circulation obligatoire sont disponibles sur le site de la division AIPRP sur ATLAS au lien suivant:

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Assurez-vous de n'altérer les documents d'aucune façon et d'inclure toutes les pièces jointes pour les courriels et les notes de services entre autres.

Pour vous aider à formuler vos recommandations concernant l'information qui sera communiquée, veuillez consulter les chapitres des documents du Secrétariat du Conseil du Trésor (SCT) du Canada qui portent sur les exceptions :

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<https://www.tbs-sct.gc.ca/atip-aiprp/tools/atim-maaib-fra.asp>

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<http://www.tbs-sct.gc.ca/pol/doc-fra.aspx?id=25502§ion=text>

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= Le lien d'accès au dossier de collection:

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Thank you. / Merci.

Tamara Campanis

Office Assistant

Canada Border Services Agency / Government of Canada

Tamara.Campanis@cbsa-asfc.gc.ca / Tel: 902-943-4595 / TTY: 866-335-3237

Aide de Bureau

Agence des services frontaliers du Canada / Gouvernement du Canada
Tamara.Campanis@cbsa-asfc.gc.ca / Tél: 902-943-4595 / ATS: 866-335-3237

Nana Clarke-Okah
Senior Analyst
Canada Border Services Agency / Government of Canada
Nana.Clarke-Okah@cbsa-asfc.gc.ca tel: 343-291-7531/TTY : 866-335-3237

A-2019-22941 / NCLAR

	1. Number of Individual that applied for Courses/ Advance/ Reimbursements	2. Classification and Position Title for Employees who applied for Courses/ Advance/ Reimbursements	3. Total number of Applications Received	4. Total number of Applications Rejected	5.a Number of applications that received 25% of eligible tuition	5.b Number of applications that received 50% of eligible tuition	5.c Number of applications that received 75% of eligible tuition	5.d Number of applications that received 100% of eligible tuition	6. Number of applications that were rejected due to failing grade	7. Total Amount of Financial Resources Allocated	Comment
2015					See Comment	See Comment	See Comment	See Comment		Not available in CAS	There were \$4,322.95 tuition expenses posted in 2015, however, there are no supporting documentation in CAS, and therefore, we can't provide additional information with respect to percentage of eligible tuition received.
2016		1. AS-05; Senior Advisor to RDG 2. AS-06; Manager, Infrastructure						2		Not available in CAS	There were three tuition claims posted in 2016. One of the transaction (FI Doc #1912057060) does not have any supporting documentation in CAS, and therefore, no further details was available.
2017											No tuition expenses were posted during 2017.
2018											No tuition expenses were posted during 2018.
2019		1. A/ IS-06; A/AD Communication 2. FI-02; A/Team Leader, Comptrollership 3. FB-06; Manager Regional Programs 4. FB-04; Intelligence Analyst 5. FB-03; Border Services Officer 6. FB-03; Border Services Officer 7. FB-03; Border Services Officer 8. FB-03; Border Services Officer 9. FB-06; Manager Regional Programs 10. FB-06; Manager Regional Programs 11. FB-03; Border Services Officer				1		10		\$13,315.16	- Classification and Position Titles are taken from the BSF387s available in CAS. - Amount of <u>Financial Resources Allocated</u> is taken from Sec32 Education List which was approved by RDG and uploaded in CAS for 2019. No such list was available in CAS for prior years.

Pitchuck, Cory

From: McPhee, Sharon
Sent: January 18, 2020 12:58 PM
To: ATIP-Atlantic / AIPRP-Atlantique (CBSA/ASFC)
Cc: Ershler, Krista; Morash, Todd; White, Gina
Subject: RE: Retrieval Notice / Avis de récupération #A-2019-22941 / NCLAR - Due Date / Date d'échéance: January 16, 2020/16 janvier 2020

Here is our response for WCIU for the year 2019 only: This is the only report for all POEs under Morash including Yarmouth, Sydney, Marine Halifax, Marine St John, and Marine St John's, CET and WCIU

- 1) One employee for Chief Maclean/Watson
- 2) N/A
- 3) Two applications for the same employee for Chief MacLean/Watson
- 4) Unknown
- 5) N/A
- 6) Unknown

No response was received from HSIA on this request.

For NL there was a response from only one Supt regarding this ask. Response from Gina Walsh

1. Number of people applied that I am aware of – 4
2. Number of applications – 4
3. Number of rejections – 2
4. Number of failings – NIL

Sorry for the delay of this response due to office closures in NL.

Thanks

Sharon McPHee

A/Superintendent, Newfoundland & Labrador, Nova Scotia District, Operations Branch
 Canada Border Services Agency / Government of Canada
sharon.mcphee@cbsa-asfc.gc.ca / Tel: (902) 221-1958

I/Surintendante, District de Terre-Neuve & Labrador, Nouvelle Écosse, Direction générale des opérations
 Agence des services frontaliers du Canada / Gouvernement du Canada
sharon.mcphee@cbsa-asfc.gc.ca / Tél.: (902) 221-1958

From: ATIP-Atlantic / AIPRP-Atlantique (CBSA/ASFC) <ATL_CBSA-ASFC_ATIP-AIPRP-G@cbsa-asfc.gc.ca>
Sent: January 14, 2020 11:05 AM

To: McPhee, Sharon <sharon.mcphee@cbsa-asfc.gc.ca>; O'Keefe, John <John.Keefe@cbsa-asfc.gc.ca>; Richardson, Bev <Bev.Richardson@cbsa-asfc.gc.ca>; AIMTAC / CAMGIA (CBSA/ASFC) <El.CentralRegistry@cbsa-asfc.gc.ca>; Fogarty, Danica <Danica.Fogarty@cbsa-asfc.gc.ca>
Cc: ATIP-Atlantic / AIPRP-Atlantique (CBSA/ASFC) <ATL_CBSA-ASFC_ATIP-AIPRP-G@cbsa-asfc.gc.ca>
Subject: FW: Retrieval Notice / Avis de récupération #A-2019-22941 / NCLAR - Due Date / Date d'échéance: January 16, 2020/16 janvier 2020

Good day,

The retrieval notice A-2019-22941 was initially tasked to Finance. Finance only has access to partial information. It was recommended that each district/division be tasked for the information highlighted below for the years 2015, 2016 and 2019 (there were no applications submitted in 2017 and 2018). Please respond ASAP. (It is to be noted that I have requested an extension, I will keep you updated)

Thank you
 Tamara Campanis
 Office Assistant
 Canada Border Services Agency / Government of Canada
Tamara.Campanis@cbsa-asfc.gc.ca / Tel: 902-943-4595 / TTY: 866-335-3237

Aide de Bureau
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OUR FILE / NOTRE REFERENCE: A-2019-22941 / NCLAR

Sent to / Envoyé à: Atlantic Region

Request Text / Texte de la demande :

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Please provide the information requested below for each of the following years - 2015, 2016, 2017, 2018, and 2019. 1. Number of individual employees that applied for course approval, advance and reimbursement of eligible tuition costs in the Canada Border Services Agency - Atlantic Region. 2. Provide classification and position title for employees that applied for course approval, advance and reimbursement of eligible tuition costs in the Canada Border Services Agency - Atlantic Region. 3. Total number of applications received by Canada Border Services Agency - Atlantic Region for course approval, advance and reimbursement of eligible tuition costs. 4. Total number of applications for course approval, advance and reimbursement of eligible tuition costs that were rejected at the discretion of Canada Border Services Agency - Atlantic Region. 5. Number of applications authorized by Canada Border Services Agency - Atlantic Region for reimbursement of eligible tuition that received: 25% of estimated cost; 50% of estimated cost; 75% of estimated cost; and 100% of

estimated cost. 6. Number of applications authorized by Canada Border Services Agency - Atlantic Region that were ineligible to receive reimbursement of eligible tuition costs due to failing grades. 7. Total amount of financial resources allocated by Canada Border Services Agency - Atlantic Region for reimbursement of eligible tuition.

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The above-noted formal Access to Information Act request was received by the CBSA on December 23, 2019. The Act requires that a request must be processed in 30 calendar days. In order to meet our legislated deadline, the records are due back in our office January 16, 2020. Detailed mandatory instructions and mandatory routing slip are available on the ATI-Privacy Division's site on ATLAS at the following link: Please note that Pin-to-Pin communications are considered a record and must be provided if responsive to an ATIP request.

Note that you are not required to provide FOSS or GCMS notes or the ICES Traveler history pages as these will be extracted by our staff.

Ensure not to alter the records in any way and to provide all attachments to emails and BN's for example.

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Thank you. / Merci.

Nana Clarke-Okah

Senior Analyst

Canada Border Services Agency / Government of Canada

Nana.Clarke-Okah@cbsa-asfc.gc.ca tel: 343-291-7531/TTY : 866-335-3237

Pitchuck, Cory

From: Richardson, Bev
Sent: January 17, 2020 2:05 PM
To: ATIP-Atlantic / AIPRP-Atlantique (CBSA/ASFC)
Subject: FW: Retrieval Notice / Avis de récupération #A-2019-22941 / NCLAR - Due Date / Date d'échéance: January 16, 2020/16 janvier 2020

For NWNB:

- 1) 1
- 2) N/A
- 3) 1
- 4) 0
- 5) n/a
- 6) 0

Beverly A. Richardson
Superintendent, Operations Branch
Canada Border Services Agency / Government of Canada
Bev.Richardson@cbsa-asfc.gc.ca / Tel: 506-324-8665 / TTY: 866-335-3237

Surintendante, Direction générale des opérations
Agence des services frontaliers du Canada / Gouvernement du Canada
Bev.Richardson@cbsa-asfc.gc.ca / Tél. : 506-324-8665 / ATS : 866-335-3237

From: Richardson, Bev <Bev.Richardson@cbsa-asfc.gc.ca>
Sent: January 14, 2020 11:08 AM
To: ATL-DIST_CBSA_NWNB_District_Managers <ATL-DIST_CBSA_NWNB_District_Managers@cbsa-asfc.gc.ca>
Subject: FW: Retrieval Notice / Avis de récupération #A-2019-22941 / NCLAR - Due Date / Date d'échéance: January 16, 2020/16 janvier 2020

FYI – ATIP on course approvals and tuition for 2015/2016/2019 . Due date is January 16.

Please send responses to me for roll-up under one NWNB response.

Thanks,

Bev

From: ATIP-Atlantic / AIPRP-Atlantique (CBSA/ASFC) <ATL_CBSA-ASFC_ATIP-AIPRP-G@cbsa-asfc.gc.ca>
Sent: January 14, 2020 11:05 AM
To: McPhee, Sharon <sharon.mcphee@cbsa-asfc.gc.ca>; O'Keefe, John <John.Keefe@cbsa-asfc.gc.ca>; Richardson, Bev <Bev.Richardson@cbsa-asfc.gc.ca>; AIMTAC / CAMGIA (CBSA/ASFC) <El.CentralRegistry@cbsa-asfc.gc.ca>; Fogarty, Danica <Danica.Fogarty@cbsa-asfc.gc.ca>

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Aide de Bureau

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OUR FILE / NOTRE REFERENCE: A-2019-22941 / NCLAR

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Nana Clarke-Okah
Senior Analyst
Canada Border Services Agency / Government of Canada
Nana.Clarke-Okah@cbsa-asfc.gc.ca tel: 343-291-7531/TTY : 866-335-3237

Name of employee	Region	Course Title	Format	Course Dates	Course Estimate as per RSE-387	Reception date of completed application	Date of Approval by delegated manager	Reception date of reimbursement package	CAS Number	Tuition Advance	Tuition Advance CAS Number	Sent to NIRU	Final Amount with justification	Reimbursement of expenses & Settlement of Advances	Comments	Request count
ATL		NAT1-1006 Native Studies 1&2		2014-09-05 to 2015-04-20	\$ 1,500.00	2014-08-21	already paid	09-06-2015		50.00		\$	\$ 1,346.26	\$ 1,346.26		1
ATL		SOCI-2416 Inequality in Society 1 & 2		2014-09-05 to 2015-04-20	\$ 1,500.00	2014-08-21	already paid	09-06-2015	1916005520			\$	\$ 1,379.61	\$ 1,379.61		1
ATL		PSYC 1013 Introduction to Psychology		14-09-2015 to 21-12-2015	\$ 750.00	29-05-2015	25-02-2016	11-02-2016				03-03-2016	\$ 827.00	\$ 827.00	livre 168.00 Posting P2P - March 15, 2016	1
ATL		KCLP 1001 - Leadership foundations	On-Line	01-05-2014 to 08-08-2014	\$ 750.00							11-02-2016	\$ 14.71	\$ 14.71	Old advance in 2014 of 740 - closed advance in 2015-2016 - amount paid 14.71	1
ATL		KCLP-2001 - Practicing Leadership in community projects	On-Line	02-09-2014 to 2014-12-20	\$ 750.00							11-02-2016	\$ 14.25	\$ 14.25	Old advance in 2014 of 740 - closed advance in 2015-2016 - amount paid 14.25	1
ATL		BUS13313 HR Management		04-05-2015 to 19-06-2015	\$ 750.00	23-03-2015	already paid	2015-10-09	1916014000			\$	\$ 749.48	\$ 749.48		1
ATL		BUS1202-18 Communications Management		06-07-2015 to 23-08-2015	\$ 750.00	16-06-2015	25-02-2016	11-02-2016				03-03-2016	\$ 671.78	\$ 671.78	livre 79.75 -Posting P2P - March 15, 2016	1
GTA		ACT1-322 Management Actc 2		17-09-2015 to 17-12-2015	\$ 481.48	21-07-2015	2016-09-26					27-04-2016	\$ 481.48	\$ 481.48	books 167.41 PAYE 1917004880	1
GTA		CIA 1003		2014-05-05 to 2014-06-09	\$ 356.40	13-05-2014	already paid	10-06-2015	1916006842			\$	\$ 375.00	\$ 375.00	transfer from last FY - approved 10.02.2015 - course reimbursed	1
GTA		CIA 104		2014-06-23 to 2014-07-28	\$ 356.40	13-05-2014	already paid	24-08-2015	1916014009			\$	\$ 1,125.00	\$ 1,125.00	transfer from last FY - approved 10.02.2015 - course reimbursed	1
GTA		BADM 2000		01-05-2015 to 13-06-2015	\$ 1,000.00	13-04-2015	29-01-2016	2015-11-01				29-01-2016	\$ 851.68	\$ 851.68	livre 165.57	1
GTA		AHSS 1230		13-06-2015 to 23-08-2015	\$ 1,000.00	13-04-2015	29-01-2016	2015-11-01				29-01-2016	\$ 794.72	\$ 794.72	livre 108.15	1
GTA		69-330 International Trade Compliance		11-09-2015 to 03-10-2015	\$ 1,400.00	24-08-2015	26-04-206					27-04-2016	\$ 680.96	\$ 680.96	1 credit - confirmed by phone with U. of Windsor @50%- PAYEE	1
GTA		69-330 International Trade Compliance		11-09-2015 to 03-10-2015	\$ 1,400.00	24-08-2015	26-04-2016					27-04-2016	\$ 820.08	\$ 820.08	submitted advised by TC on March 30, 2016 PAYE	1
GTA		LHA 1185 Leadership in Organizations		05-01-2015 to 01-04-2015	\$ 1,500.00	28-11-2014	2015-11-24					21-03-2016	\$ 1,512.97	\$ 1,512.97	Posting P2P - March 31, 2016	1
GTA		CC 102 Intro to Crim. Justice System		05-01-2015 to 06-04-2015	\$ 900.00	18-12-2014	07-07-2015		1916013862			\$	\$ 1,719.22	\$ 1,719.22	reimbursed oct 23, 2015	1
GTA		CC380 Theories of Crime II		10-09-2015 to 09-12-2015	\$ 900.00	août 2015	26-04-2016					27-04-2016	\$ 857.24	\$ 857.24	book 86.00 PAYE	1
NOR		LEAD 6400	In-Class	09-03-2015 to 03-05-2015	\$ 2,684.11	17-12-2014	2015-11-24	26-04-2016				27-04-2016	\$ 2,684.11	\$ 2,684.11	PAYE 1917001642	1
NOR		LEAD 6200 Leadership of Org. Change	In-Class	11-05-2015 to 05-07-2015	\$ 2,684.11	21-05-2015	to be app T&MPT					11-08-2016	\$ 2,685.46	\$ 2,685.46	PAYE 1917010632	1
NOR		LEAD 6500 Ethics in Leadership	In-Class	13-07-2015 to 06-09-2015	\$ 2,684.11	21-05-2015	to be app T&MPT					11-08-2016	\$ 2,685.46	\$ 2,685.46	PAYE 1917010635	1
NOR		LEAD 6800 Personal Skills Self-Assessment	In-Class	24-09-2015 to 01-10-2015	\$ 3,874.12	21-05-2015	to be app T&MPT					11-08-2016	\$ 3,875.46	\$ 3,875.46	PAYE 1917010634	1
NOR		LEAD 6720 Politics of Org.	In-Class	19-10-2015 to 13-12-2015	\$ 2,684.11	21-05-2015	to be app T&MPT					11-08-2016	\$ 2,685.46	\$ 2,685.46	PAYE 1917010633	1
NOR		LEAD 6740 Coaching and Developing Others	In-Class	04-01-2016 to 28-02-2016	\$ 2,684.11	21-05-2015	to be app T&MPT					27-07-2016	\$ 2,685.46	\$ 2,685.46	PAYE 1917006611	1
PAC		OFAD 133 Business Communications 1		2015-03-09 to 2015-05-29	\$ 449.79	2014-08-11	2015-11-24					21-03-2016	\$ 422.59	\$ 422.59	book 111.30 -Posting P2P - March 31, 2016	1
PAC		OFAD 135 Employment Skills		2015-09-20 to 2015-10-15	\$ 299.92	2014-08-11	2015-11-24					29-03-2016	\$ 321.38	\$ 321.38	book 178.50 -Posting P2P - March 31, 2016	1
PAC		OFAD 135 Administrative Procedures 1		2015-09-02 to 2015-10-06	\$ 399.83	2014-08-11	2015-11-24					21-03-2016	\$ 352.40	\$ 352.40	book 86.10 -Posting P2P - March 31, 2016	1
PAC		ADMIN 556 Public Policy Process		09-09-2015 to 11-12-2015	\$ 1,036.59	01-08-2014	2015-11-24					27-04-2016	\$ 1,092.93	\$ 1,092.93	transfer from last year - books 124.29 PAYEE	1
PAC		ADMIN 502B Data Analysis and Interpretation		06-05-2015 to 14-08-2015	\$ 1,100.24	09-04-2015	2015-11-24	octobre 2015	1916019070			\$	\$ 968.64	\$ 968.64		1
PAC		Negotiations Crisis and hostage		2016-01-04 to 2016-02-04	\$ 1,800.00	2015-11-30						24-03-2016	\$ 1,570.57	\$ 1,570.57	posting p2p - march 31, 2016	1
PAC		CPSC 113 Computer Hardware		11-05-2015 to 18-06-2015	\$ 610.00	02-04-2015	août 2015		1916015389			\$	\$ 532.98	\$ 532.98		1
PAC		CPSC 304 Intro to Relational Databases		11-05-2015 to 18-06-2015	\$ 610.00	02-04-2015	2015-11-24					27-04-2016	\$ 498.81	\$ 498.81	PAYE	1
PAC		STAT 300 Intermediate Statistics		08-09-2015 to 19-12-2015	\$ 900.00	07-08-2015						23-06-2016	\$ 935.94	\$ 935.94	PAYE	1
PAC		INTLS02 Advanced Analytical Techniques		04-05-2015 to 08-07-2015	\$ 1,965.00	26-02-2015	25-02-2016					03-03-2016	\$ 2,072.27	\$ 2,072.27	Posting P2P - March 15, 2016	1
PAC		Introduction to Criminology (CRIM 100)		01-05-2015 to 30-08-2015	\$ 800.00	29-12-2015	2015-11-24					29-03-2016	\$ 757.01	\$ 757.01	posting p2p - march 31, 2016	1
PAC		Intro. to Criminal Justice Syst. (CRIM 2521)		01-09-2015 to 31-12-2015	\$ 800.00	29-12-2014	2015-11-24					06-10-2016	\$ 819.71	\$ 819.71	PAYE 2015-2016 -	1
PAC		Intro. to Crim. Law (CRIM 135)		01-09-2015 to 31-12-2015	\$ 800.00	29-12-2014	2015-11-24					29-03-2016	\$ 841.95	\$ 841.95	posting p2p - march 31, 2016	1
PAC		HRMT2316 HR Management	On-Line	01-04-2015 to 01-07-2015	\$ 781.00	26-02-2015	2015-11-24					21-03-2016	\$ 781.00	\$ 781.00	Posting P2P - March 31, 2016	1
PAC		LGST 332 Administrative Law	On-Line	01-10-2014 to 31-01-2015	\$ 69.00							11-02-2016	\$ 69.00	\$ 69.00	Old advance in 2014 of 777 - closed advance in 2015-2016 - amount paid 69.00	1
PAC		IDBL485 Workplace injury	On-Line	03-07-2014 to 30-09-2014	\$ 777.00							11-02-2016	\$ 4.00	\$ 4.00	Old advance in 2014 of 777 - closed advance in 2015-2016 - amount paid 4.00	1
PAC		Strategic Financial Management (PA2)		2014-09-08 to 2014-12-02	\$ 1,264.00	20-03-2014	already paid	août 2015				\$	\$ 1,690.00	\$ 1,690.00	transfer from last FY because of final exam - approved 10.02.2015	1
PAC		PHIL3118 Ethics and Public Policy		08-09-2015 to 15-12-2015	\$ 571.34	06-08-2015	25-02-2016					03-03-2016	\$ 471.19	\$ 471.19	Posting P2P - March 14, 2016	1
PAC		GEOG 251		06-01-2015 to 23-04-2015	\$ 588.51	05-12-2014	already paid					\$	\$ 314.32	\$ 314.32	approved @ 50%	1
PAC		Geog 138		07-01-2015 to 15-04-2015	\$ 588.51	05-12-2014	already paid					\$	\$ 395.51	\$ 395.51	approved @ 50%	1
PAC		GEOG 420		08-01-2015 to 16-04-2015	\$ 762.42	05-12-2014	already paid	19-05-2015	1916010695			\$	\$ 381.21	\$ 381.21	approved @ 50%	1
PRA		JSGS 875 Politics of International Trade		2015-01-05 to 2015-04-30	\$ 2,001.00	20-01-41-30	already paid	octobre 2015	1916014164			\$	\$ 2,001.00	\$ 2,001.00	submitted for approval 16.12.2014: 05.01.2015	1
PRA		Mgmt. of Technology 356S 879		05-09-2015 to 15-12-2015	\$ 2,001.00	26-03-2015	25-02-2016					03-03-2016	\$ 2,069.64	\$ 2,069.64	Posting P2P - March 15, 2016	1
PRA		Conflict and Accommodation DFL 312	On-Line	01-01-2015 to 30-06-2015	\$ 999.00	06-06-2015	août 2015		1916014140			\$	\$ 861.00	\$ 861.00	has been submitted on time, see email from coordinator	1
PRA		JUS 3388 Orientation to DFL		09-09-2015 to 08-12-2015	\$ 261.62	12-08-2015	26-04-2016					27-04-2016	\$ 285.62	\$ 285.62	PAYE	1
PRA		JUS 3351 Intro to Research Methods		09-09-2015 to 08-12-2015	\$ 630.00	12-08-2015	26-04-2016					27-04-2016	\$ 780.53	\$ 780.53	books 170.30 application 755 PAYEE	1
PRA		HUM 3350 Ethics in Justice		09-09-2015 to 08-12-2015	\$ 630.00	12-08-2015	26-04-2016					27-04-2016	\$ 662.81	\$ 662.81	PAYE	1
PRA		CCM41-220 Comm. And Presentation Skills		04-05-2015 to 09-09-2015	\$ 650.00	10-10-2014	2015-11-24	octobre 2015	1916014122			\$	\$ 665.27	\$ 665.27		1
PRA		MMGT-200 Introduction to Business		08-09-2015 to 12-12-2015	\$ 625.00	10-10-2014	2015-11-24					03-03-2016	\$ 637.83	\$ 637.83	livre 162.83 - Posting P2P - March 15, 2016	1
PRA		Intelligence Analysis (Module 2)	On-Line	22-01-2015 to 22-05-2015	\$ 2,251.00	2014-05-20	already paid	octobre 2015	1916015200			\$	\$ 3,158.69	\$ 3,158.69		1
PRA		Contemporary Issues in Crime (Module 3)	On-Line	22-05-2015 to 22-09-2015	\$ 2,251.00	2014-05-20	already paid	octobre 2015	1916015201			\$	\$ 3,158.69	\$ 3,158.69		1
PRA		Terrorism, Counter Terrorism (Module 4)	On-Line	12-09-2015 to 22-01-2016	\$ 2,251.00	2014-05-20	TLMPT app 20 sep 15					21-03-2016	\$ 4,861.16	\$ 4,861.16	Posting P2P - March 31, 2016	1
PRA		COMP 1260 Introductory Computer Usage 1		06-01-2015 to 10-04-2015	\$ 575.00	2-10-2014	25-02-2016	11-02-2016				03-03-2016	\$ 430.95	\$ 430.95	Posting P2P - March 15, 2016	1
PRA		SOC 3710 Sociology of Criminal Careers		06-01-2015 to 10-04-2015	\$ 575.00	2-10-2014	25-02-2016	11-02-2016				03-03-2016	\$ 555.27	\$ 555.27	livre 182.07 -Posting P2P - March 15, 2016	1
PRA		GOVN 301 Governance, the Public Sector	On-Line	2014-09-01 to 2015-07-02	\$ 723.00	2014-06-25	29-01-2016					29-01-2016	\$ 702.00	\$ 702.00	transfer from last FY - approved 10.02.2015 livre 35	1
QUE		GRH1600 Intro à la gestion des RH		08-09-2015 to 23-12-2015	\$ 450.00	05-08-2015	already paid					21-03-2016	\$ 383.94	\$ 383.94	Posting P2P - March 31, 2016	1
QUE		GRH 21814 Planif. Stratégique		04-05-2015 to 23-06-2015	\$ 450.00	27-03-2015	already paid	06-07-2015	1916006874			\$	\$ 360.76	\$ 360.76		1
QUE		GRH 23614 Admin. De la convention collective		12-01-2015 to 27-04-2015	\$ 450.00	25-05-2015	already paid	27-05-2015	1916006859			\$	\$ 439.70	\$ 439.70	reque par la coord. Régionale le 20 novembre 2014, mais pas envoyée à HQ	1
QUE		GRH 23814 Gestion de la discipline		01-09-2015 to 15-12-2015	\$ 450.00	11-06-2015	25-02-2016	11-02-2016				03-03-2016	\$ 377.30	\$ 377.30	livre 42.65 - Posting P2P - March 15, 2016	1
QUE		BMG 1331 Management Theory and Practice		06-01-2015 to 24-04-2015	\$ 478.00	23-12-2014	already paid					\$	\$ 478.22	\$ 478.22		1
QUE		BHM201 Organizational Behaviour		02-09-2015 to 12-12-2015	\$ 443.00	13-07-2015	25-02-2016	11-02-2016				03-03-2016	\$ 544.22	\$ 544.22	Posting P2P - March 14, 2016	1
QUE		ADM 1002 Initiation à la gestion	On-Line	03-03-2015 to 15-06-2015	\$ 415.00	26-02-2015	already paid	03-09-2015	1916015393			\$	\$ 410.34	\$ 410.34		1
QUE		ENP 7132 Principes, processus et méthodes		05-01-2015 to 24-04-2015	\$ 450.00	07-07-2015	already paid	27-05-2015	1916006650			\$	\$ 365.62	\$ 365.62		1
QUE		ENP7431 L'État et la mondialisation		31-08-2015 to 21-12												

PSYC 3P53 Forensic Psychology		05.05.2015 to 05.06.2015	\$	865.20	14.04.2015	29-01-2016	November			29-01-2016	\$	774.93	\$	774.93	received 2015-11 - original rec'd & ver'd. For MC approval Jan. 4, 2016 - livre 109.7	1		
HRRB ECO 6120 Macroeconomic Theory IV	In-Class	2015-01-12 to 2015-04-14	\$	1,471.58	2014-08-19	2016-01-29				29-01-2016	\$	1,377.58	\$	1,377.58	amendment to fee (PT to FT)	1		
HRRB ECO 6999 Major Paper	In-Class	2015-01-12 to 2015-04-14	\$	1,471.58		2016-01-29				29-01-2016	\$	1,377.59	\$	1,377.59		1		
COMP Business Decision Models ADM2302Q	In-Class	12.01.2015 to 14.04.2015	\$	1,000.00	06.03.2015	29-01-2016				29-01-2016	\$	817.76	\$	817.76	livre 103.11	1		
COMP Intermediate Accounting 1ADM2342H	In-Class	12.01.2015 to 14.04.2015	\$	1,100.00	06.03.2015	2015-11-24				29-01-2016	\$	968.70	\$	968.70	livre 128.82 = fee fee 125.23	1		
PROG LNG 1100-W3 Grammaire et stylistique	On-Line	09.01.2014 to 29.04.2015	\$	382.16	17.12.2014	already paid	20.05.2015	1916006612			\$	378.83	\$	378.83		1		
OPS PHIL 333 Professional Ethics	On-Line	01.03.2015 to 31.08.2015	\$	781.00	17.10.2014	already paid	10.09.2015	1916012883			\$	781.00	\$	781.00	amendment to dates 18.02.2015	1		
PROG ACCT451 Advanced Financial Accounting	On-Line	01.08.2015 to 31.12.2015	\$	781.00	06.07.2015	to be app. By MC				21-03-2016	\$	781.00	\$	781.00	Posting P2P - March 31, 2016	1		
PROG ACCT 454 Decision Analysis	On-Line	01.09.2015 to 31.01.2016	\$	781.00	22.07.2015					21-03-2016	\$	794.00	\$	794.00	Posting P2P - March 31, 2016	1		
PROG TAX4402 Taxation II	On-Line	01.11.2015 to 31.03.2016	\$	781.00	22.07.2015					21-03-2016	\$	794.00	\$	794.00		1		
PROG PMIR 886 Negotiation, Conflict Resolution	In-Class	11.05.2015 to 05.06.2015	\$	1,992.90	05.05.2015	Approved oct 15 TLPMT				09-03-2016	\$	2,068.20	\$	2,068.20	approved @TLPMT 2015-10-15 - Posting P2P - March 23, 2016	1		
PROG PMIR 851 Relationships in Organizations	In-Class	11.05.2015 to 05.06.2015	\$	1,992.90	05.05.2015	Approved oct 15 TLPMT				09-03-2016	\$	2,068.20	\$	2,068.20	approved @TLPMT 2015-10-15 - Posting P2P - March 23, 2016	1		
HRRB ADM1002 Initiation à la gestion	On-Line	01.09.2015 to 31.12.2015	\$	500.91	16.07.2015	to be app by MC				21-03-2016	\$	504.08	\$	504.08	Posting P2P - March 31, 2016	1		
PROG CTB 1643	In-Class	08.09.2015 to 21.12.2015	\$	500.00	14.04.2015	25-02-2016	11-02-2016			03-03-2016	\$	410.72	\$	410.72	livre 101.77 Posting P2P - March 15, 2016	1		
PROG MRT 1183	In-Class	05.05.2015 to 23.06.2015	\$	450.00	14.04.2015	2015-11-24		1916013903			\$	441.73	\$	441.73	paid october 23, 2015	1		
PROG MNG 1673	In-Class	12.09.2015 to 04.10.2015	\$	500.00	21.08.2015	25-02-2016	11-02-2016			03-03-2016	\$	359.81	\$	359.81	Ai avisé coord. Que nous acceptons cette activité 16 fev. 2016 - livre 50.87	1		
COMP CTB 1843 Fiscalité des particuliers	In-Class	01.12.2015 to 20.04.2015	\$	550.00	28.11.2014	2016-01-29	28.05.2015			29-01-2016	\$	650.78	\$	650.78	livre 290.06	1		
ISTB MGMT 5140	In-Class	2015-01-05 to 2015-04-24	\$	1,800.00	2014-07-25	already paid	22.05.2015	1916006480			\$	1,973.90	\$	1,973.90		1		
PROG TK1	On-Line	08-06-2015 to 03-09-2015	\$	1,380.00	2014-06-16			115181210			\$	1,263.75	\$	1,263.75	transfer from last FY/ approved @TLPMT 16.10.2014 1917010731	1		
COMP CPA Annual Student Fees	In-Class	CPA annual fees	\$	678.00	11-03-2016					21-03-2016	\$	678.00	\$	678.00	Posting P2P - March 31, 2016	1		
ISTB PA1 - Issues in Professional Practice	In-Class	2014-09 to 2015-02 to provide new dates	\$	2,706.35	28.02.2014			1916019059			\$	1,966.20	\$	1,966.20	transfer from last FY - approved 10.02.2015	1		
ISTB MBAS260 - The world of the general MNG & of strategic MG	In-Class	01-08-2015 to 31-12-2015	\$	950.00	20.11.2014				\$	950.00	1916010846	21-03-2016	\$	698.65	\$	251.35		1
ISTB MBAS300 - Data Analysis	In-Class	01-08-2015 to 31-12-2015	\$	1,650.00	20.11.2014				\$	1,650.00		21-03-2016	\$	1,619.25	\$	30.75		1
ISTB MBAS235 - Management skills	In-Class	01-08-2015 to 31-12-2015	\$	950.00	20.11.2014				\$	950.00		21-03-2016	\$	792.92	\$	157.08		1
PROG CMA module 6	In-Class	2015-02-22 to 2015-06-20	\$	2,780.00	2014-08-04	already paid	01.04.2015	1916006854			\$	1,893.04	\$	1,893.04		1		
PROG CMA board report	In-Class		\$	1,923.52	2014-06-04	already paid	2015-08-01	1916011217			\$	1,321.52	\$	1,321.52	must go to TLPMT - amount bigger than estimate	1		
OPS DOBA 800 Conceptual Foundations	NA	15.08.2015 to 20.11.2015	\$	6,555.00	13.05.2015	to be app T&LPMT				11-08-2016	\$	7,269.00	\$	7,269.00	PAYE 1917010745	1		
OPS DOBA 801 Current Research	NA	01.11.2015 to 01.02.2016	\$	6,414.00	13.05.2015	to be app T&LPMT				11-08-2016	\$	4,289.00	\$	4,289.00	PAYE 1917010739	1		
OPS DOBA 802 Mgmt. Research in Practice	NA	15.08.2015 to 20.11.2015	\$	6,555.00	13.05.2015	to be app T&LPMT				11-08-2016	\$	6,469.00	\$	6,469.00	PAYE 1917010741	1		
OPS Introduction aux relations industrielles	On-Line	01.06.2015 to 01.03.2016	\$	459.91	22.04.2015	2015-11-24				21-03-2016	\$	379.91	\$	379.91		1		
OPS PS1145 - International security in a changing world	On-Line	2016-01-04 to 2016-03-17	\$	9,000.00	2015-12-01	17-03-2016				27-04-2016	\$	9,031.09	\$	9,031.09	book 39.48 PAYE	1		
ISTB ADX 6280 Operations Mgmt. 2	In-Class	2015-09-12 to 2015-12-23	\$	2,215.00	2015-09-11					27-07-2016	\$	4,745.69	\$	4,745.69		1		
ISTB ADX 6250 Internat. Corporate Financial Policy	In-Class	2015-09-12 to 2015-12-23	\$	2,215.00	2015-09-11					27-07-2016	\$	4,745.69	\$	4,745.69	1917009577 PAYE	1		
ISTB ADX 5360 Strategy Formulation	In-Class	2015-09-12 to 2015-12-23	\$	4,480.00	2015-09-11					27-07-2016	\$	4,745.69	\$	4,745.69	1917009579 PAYE	1		
HRRB INF 4123 Outils informatiques	In-Class	12.01.2015 to 20.04.2015	\$	500.00	30.12.2014	already paid	12.06.2015	1916006693			\$	348.82	\$	348.82	1917009581 PAYE	1		
HRRB SIS 1023 Systèmes intégrés de gestion	In-Class	06.04.2015 to 30.06.2015	\$	500.00	12.03.2015	2015-11-24				21-03-2016	\$	351.79	\$	351.79	Posting date P2P - March 31, 2016	1		
OPS CML 1105 Public International Law	In-Class	2014-09-03 to 2015-04-24	\$	2,075.00	2014-05-22	already paid	12.06.2015	1916013499			\$	4,177.21	\$	4,177.21	submitted for approval 16.12.2014; 05.01.2015	1		
OPS DRK 4521 International Humanitarian Law	In-Class	24.05.2015 to 29.05.2015	\$	2,081.60	22.05.2015	to be app T&LPMT				25-05-2016	\$	2,001.66	\$	2,001.66	TLPMT - Sent an email to e to see if situation is still valid Dec. 21, 2015. E'e confirmed Dec. 21. PAYE 116172689 - 1917004221	1		
OPS CML3213 Statutory Interpretation	In-Class	09.09.2015 to 09.12.2015	\$	1,781.00	06.08.2015					25-05-2016	\$	855.10	\$	855.10	PAYE 116172689 - 1917004220	1		
OPS CML3397A Immigration and Refugee Law	In-Class	09.09.2015 to 09.12.2015	\$	1,781.00	06.08.2015					25-05-2016	\$	833.05	\$	833.05	PAYE 116172689 - 1917004223	1		
ISTB INF1183 Intelligence artificielle	In-Class	09.09.2015 to 16.12.2015	\$	419.12	07.07.2015	to be app by MC				21-03-2016	\$	371.89	\$	371.89	Posting P2P - March 31, 2016	1		
COMP SIS 1033 Gestion des processus d'affaires	In-Class	10.09.2015 to 17.12.2015	\$	446.79	04.05.2015	25-02-2016	18-02-2016			03-03-2016	\$	446.79	\$	446.79	Posting P2P - March 15, 2016	1		
OPS Business & Legal concepts 1	In-Class	02.03.2015 to 07.06.2015	\$	389.30	04.04.2014					27-07-2016	\$	389.30	\$	389.30	approved 10.02.2015 - PAYE 1917009662	1		
		64	\$	1,235.23							\$	188,887.76	\$	185,592.28		147		

Name of employee	Region	Course Title	Institution	Delivery	Course Dates	Course Estimate as per BSF-387	Reception date of reimbursement package	Date of Approval by delegated manner	Tuition Advance	Tuition Advance CAS Number	Sent to NIRU	Final Amount with justification	Reimbursement of expenses & Settlement of Advances	Comments
	ATL	BUS1 3311 Small Business Mgmt.	MSVU	In-Class	10-01-2016 to 10-04-2016	\$ 750.00	06-Jun-16	06-Jun-16			23-06-2016		\$ 752.19	
	ATL	BUS1 4400 Business Policy	MSVU	In-Class	10-01-2016 to 10-04-2016	\$ 750.00	06-Jun-16	06-Jun-16			23-06-2016		\$ 768.99	
	ATL	Business 2400 - decision modeling	Memorial University of Newfoundland & Labrador	In-Class	06-01-2016 to 20-04-2016	\$ 500.00		06-Jun-16			06-10-2016		\$ 640.95	submitted after course started. Advise the coordinator, but took the application as it was completed before the course start. Sent email to coord. 3-3-2016
	GTA	CRIS 492 Criminal Organizations	Athabasca University	In-Class	01-02-2016- 12-04-2016	\$ 794.00		06-Jun-16			23-06-2016		\$ 794.00	Employee was on a waiting list for last year. When we advised him we could take him he re-register from Feb. to July 2016. Sent request for approval to MC Jan 8, 2016.
	GTA	LHA 1173 Intro to adult education	University of Toronto	In-Class	11-01-2016 to 30-04-2016	\$ 1,449.00		06-Jun-16			27-09-2016		\$ 1,597.53	rec'd amend form on April 27, 2016
	NOR	BUS 6800 Readings in Leadership	University of Guelph	In-Class	07-03-2016 to 01-05-2016	\$ 2,684.11		06-Jun-16			27-07-2016	\$2,685.46	\$ 2,685.46	
	PAC	MEDI 2500 - Advanced Fire Fighting Officer Certification	NA	NA	20-06-2016 to 25-06-2015	\$ 1,406.14	resubmitted Apr 11, 15		\$1,406.14	\$1,406.14	2016-04-12		\$ 1,406.14	Request were submitted to the T&LPMT 2015-2016 - March 4, 2016. Approval was obtained for these courses. We transferred the courses in 2016-2017 as T&LPMT approved the courses to be reimbursed. March 17, 2016. Advise coordinator that advance will be accepted for 16-17 to submit revised applications with appropriate dates. 21-03-2016. Receive new package april 11, 2016.
	PAC	MEDI 1500 - Basic Safety Training			30-05-2016 to 08-06-2016	\$ 1,768.51	resubmitted Apr 11, 16		\$1,768.51		2016-04-12			Employee still awaiting his reimbursement. Documents were received in HQ but never processed. During the last week of Aug. 2017, I communicated with the e to obtain documents again. He does not have the documents anymore. I have prepared a package with the documents we had on file for Stéphanie on which we will stamp - TRIAT AS ORIGINAL and finally submit the package to NIRU in order for the employee to receive his package. I have verified with P50C and no reimbursement was issued to the employee for MED1500. Sept. 1, 2017 MD. See file for all emails. Request were submitted to the T&LPMT 2015-2016 - March 4, 2016. Approval was obtained for these courses. We transferred the courses in 2016-2017 as T&LPMT approved the courses to be reimbursed. March 17, 2016. Advise coordinator that advance will be accepted for 16-17 to submit revised applications with appropriate dates. 21-03-2016. Receive new package april 11, 2016. Advance were wrongly entered by NIRU when it was resubmitted to be reentered the course had already started, for which an advance could not be given, as it had started. Cancel the advance.
	PAC	CPSC 418 - Parallel computation	University of British Columbia	In-Class	04-01-2016 to 08-04-2016	\$ 650.00		06-Jun-16			27-07-2016	\$498.81	\$ 498.81	
	PAC	CGOS 300 - Understanding & designing cognitive systems	University of British Columbia	In-Class	04-01-2016 to 08-04-2016	\$ 650.00		06-Jun-16			27-07-2016	\$498.81	\$ 498.81	
	PAC	CPSC 322 - Intro to artificial intelligence	University of British Columbia	In-Class	04-01-2016 to 08-04-2016	\$ 650.00		06-Jun-16			27-07-2016	\$498.81	\$ 498.81	
	PAC	CPSC 404 - advance relational database	University of British Columbia	In-Class	04-01-2016 to 08-04-2016	\$ 650.00		06-Jun-16			27-07-2016	\$498.81	\$ 498.81	
	PAC	CPSC 416 - distributed systems	University of British Columbia	In-Class	04-01-2016 to 08-04-2016	\$ 650.00		06-Jun-16			27-07-2016	\$498.81	\$ 498.81	
	PAC	PHIL 3109 - foundations of ethics	Kwantlen Polytechnic University	In-Class	04-01-2016 to 21-04-2016	\$ 571.19		06-Jun-16					\$ 477.19	PAYEE 117162020
	PAC	Crim 2140 interviewing & professional skills	Douglas College	In-Class	04-01-2016 to 08-04-2016	\$ 397.15		06-Jun-16			23-03-2017		\$ 528.35	
	PAC	HIST438W: Problems in th e history of the british empire	Simon Fraser University	In-Class	11-01-2016 to 12-04-2016	\$ 354.78		06-Jun-16			03-04-2017		\$ 354.78	23/03/2017 - EAP Coord. Is sending final missing document (proof of grades and credits) Reimbursement of 50% of 709.56
	PAC	HIST327 Canadian Labour and working class history	Simon Fraser University	In-Class	11-01-2016 to 12-04-2016	\$ 354.78		06-Jun-16			03-04-2017		\$ -	23/03/2017 - EAP Coord. Is sending final missing document (proof of grades and credits) Reimbursement of 50% of 709.5
	PRA	TTB1MSC - International Financial crime (MOD 5)	London Metropolitan University	On-Line	22-01-2016 to 22-05-2016	\$ 2,251.00		06-Jun-16			06-10-2016		\$ 2,587.78	
	PRA	Strategic change in the global environment (MOD 6	London Metropolitan University	On-Line	22-05-2016 to 22-09-2016	\$ 2,251.00		06-Jun-16			23-03-2017		\$ 2,587.78	T&LPMT approval required - Currently registered - June 8, 2016
	PRA	Internet, Trade Law ISSS 876	NA	NA	05-01-2016 to 15-04-2016	\$ 2,001.00		06-Jun-16			23-06-2016		\$ 2,069.64	
	PRA	MKTG-250 Marketing Essentials	SAIT Polytechnic	In-Class	09-05-2016 to 19-08-2016	\$ 585.00		06-Jun-16					\$ 587.46	transaction completed may 23, 2017
	PRA	ECON-250 Microeconomics	SAIT Polytechnic	In-Class	11-01-2016 to 29-04-2016	\$ 650.00		06-Jun-16			27-09-2016		\$ 626.91	
	PRA	SWRK 1310 - Intro to social welfare policy analysis	University of Manitoba	In-Class	06-01-2016 to 08-04-2016	\$ 295.00		06-Jun-16			27-09-2016		\$ 322.78	50% of 590
	PRA	RLGN 1450 - Religion and the Media	University of Manitoba	In-Class	06-01-2016 to 08-04-2016	\$ 280.00		06-Jun-16			27-09-2016		\$ 306.55	50% of 560
	PRA	FMV11420 - Family management principles	University of Manitoba	In-Class	06-01-2016 to 08-04-2016	\$ 280.00		06-Jun-16			27-09-2016		\$ 306.55	50% of 560
	PRA	MGMT5101 - Master PA - Gen'l structure & organization course	Dalhousie University	On-Line and In-Class	04-01-2016 to 17-04-2016	\$ 2,150.00		06-Jun-16			23-06-2016		\$ 2,150.00	
	QUE	GRH11014 Aspects humains des org.	Université du Québec a Rimouski	In-Class	12-02-2016 to 26-04-2016	\$ 400.00		06-Jun-16			23-06-2016		\$ 413.99	
	QUE	Gestion budéetaire	Ecole nationale d'administration publique	In-Class	06-01-2016 to 26-04-2016	\$ 375.00		06-Jun-16			23-06-2016		\$ 423.03	
	QUE	Droit international public	Université Laval	In-Class	11-01-2016 to 22-04-2016	\$ 400.00		06-Jun-16			23-06-2016		\$ 331.40	
	QUE	4-902-15 - Contrôle de gestion stratégique	HEC Montréal	In-Class	05-01-2016 to 10-04-2016	\$ 1,433.57		06-Jun-16			27-07-2016		\$ 1,462.68	
	QUE	BRH316 Organ. Conflict & negotiation	Bishop's University	In-Class	06-01-2016 to 22-04-2016	\$ 472.00		06-Jun-16			23-06-2016		\$ 514.81	
	QUE	BAC122 Purposes of accounting	Bishop's University	In-Class	05-03-2016 to 22-04-2016	\$ 476.00		06-Jun-16			23-06-2016		\$ 498.01	
	QUE	MPA 533 - Borders in globalization	Collège Royal Militaire	In-Class	11-01-2016 to 29-04-2016	\$ 200.00		06-Jun-16			23-06-2016		\$ 1,130.00	remboursement demande 8 juin 2016
	QUE	MP 581 - Decision an policy analysis	Collège Royal Militaire	In-Class	11-01-2016 to 29-04-2016	\$ 200.00		06-Jun-16			23-06-2016		\$ 1,130.00	remboursement demande 8 juin 2016
	QUE	ADM4025Séminaire Thématique en gestion des RH	TELUQ	On-Line	08-02-2016 to 31-05-2016	\$ 353.08		06-Jun-16			27-07-2016		\$ 345.08	
	SOR	Co-dependency as an addiction	Shenando College	NA	16-01-2016 to 19-04-2016	\$ 417.54		06-Jun-16			27-07-2016		\$ 417.54	Asked to obtain info on the credit as I do not see any in the course description.
	SOR	CRJ520A - Intro to statistical analysis	Niagara University	In-Class	19-01-2016 to 10-05-2016	\$ 2,180.00		06-Jun-16			20-01-2017		\$ 3,057.80	Final package sent to NIRU on January 20, 2017. Missing Annex B and business case
	SOR	CRJ530A - Seminar in Professional ethics & liability	Niagara University	In-Class	19-01-2016 to 10-05-2016	\$ 2,180.00		06-Jun-16			20-01-2017		\$ 3,065.00	Final package sent to NIRU on January 20, 2017. Missing Annex B and business case
	SOR	CRJ585 ONLA - Criminal Justice in the Netherlands	Niagara University	In-Class	19-01-2016 to 10-05-2016	\$ 2,180.00		06-Jun-16			20-01-2017		\$ 3,024.00	Final package sent to NIRU on January 20, 2017. Missing Annex B and business case
	OPS	CRIS 370 Youth Justice	Athabasca University	On-line	01-01-2016 to 30-06-2016	\$ 794.00		06-Jun-16			11-08-2016	\$ 794.00	\$ 794.00	is registered and will submit documents. June 8, 2016
	ISTB	ACCT253 Intro Financial Accounting	Athabasca University	On-line	01-03-2016 to 01-07-2016	\$ 794.00		06-Jun-16			2016-11-22		\$ 794.00	
	PROG	MNG1623 - Théorie des organisations	Université du Québec en Outaouais	In-Class	15-01-2016 to 22-04-2016	\$ 500.00		06-Jun-16			06-10-2016		\$ 387.92	
	ISTB	INCD 6012 Lab 2: Prototype generation	NA	NA	08-01-2016 to 29-04-2016	\$ 4,652.00		06-Jun-16			23-03-2017		\$ 1,522.20	Cours IND6C01 inclusive design a changé pour INC6012 Lab 2: Prototype generation - formulaire doit être corrigé 3 cours pour \$4652
	ISTB	INCD 6004 Cultural Change	Ontario College of Art and Design	On-line	08-01-2016 to 29-04-2016			06-Jun-16			23-03-2017		\$ 1,522.20	
	ISTB	INCD 6008 Major Project Proposal	Ontario College of Art and Design	On-line	08-01-2016 to 29-04-2016			06-Jun-16			23-03-2017		\$ 1,522.20	
	ISTB	INCD 6007: inclusive art, design & communication	Ontario College of Art and Design	In-Class	15-08-2016 to 28-08-2016	\$ 4,562.00		06-Jun-16			23-03-2017		\$ 4,562.00	
	ISTB	INCD 6006: the difference	Ontario College of Art and Design	On-line	06-09-2016 to 15-12-2016	\$ 4,726.00		06-Jun-16			23-03-2017		\$ 1,007.73	\$4726 pour les 3 cours
	ISTB	ADX 6296 International Business Consulting			08-01-2016 to 30-04-2016	\$ 1,938.00		06-Jun-16					\$ -	Cindy requested PAYE close email email May 2 2017
	ISTB	ADX 6266 Principles of Negotiation			08-01-2016 to 30-04-2016	\$ 1,938.00		06-Jun-16					\$ -	course completed - seeking reimb.
	ISTB	ADX 6230 Change Management			08-01-2016 to 30-04-2016	\$ 1,938.00		06-Jun-16					\$ -	course completed - seeking reimb.
	ISTB	INCD 6010: Lab 3: inclusive design in context	Ontario College of Art and Design	On-line	06-09-2016 to 16-12-2016			06-Jun-16			23-03-2017		\$ 1,007.73	
	ISTB	INCD 6011: Major Project part 1	Ontario College of Art and Design	On-line	06-09-2016 to 16-12-2016			06-Jun-16			23-03-2017		\$ 2,840.53	
	ISTB	ADM6660 MBA - Gestion de projet	University of Ottawa	In-Class	04-01-2016 to 29-04-2016	\$ 750.00		06-Jun-16					\$ 896.34	Paid 13.06.2017 - PAYE closed 1171622009
	ISTB	MBA5641 - MBA Comptabilité & stratégie I	NA	NA	04-03-2016 to 29-04-2016	\$ 750.00		06-Jun-16					\$ 896.34	Paid 13.06.2017 - PAYE closed 1171622010
	ISTB	MBA5531 - MBA Comportements organisationnels	NA	NA	04-01-2016 to 29-04-2016	\$ 750.00		06-Jun-16					\$ 896.34	Paid 13.06.2017 - PAYE closed 1171622011
	ISTB	MBA5501 - MBA inference statistique : prévoir et décider	NA	NA	04-01-2016 to 29-04-2016	\$ 750.00		06-Jun-16					\$ 896.34	Paid 13.06.2017 - PAYE closed 1171622012
					01.12.2014 to 06.07. 2016 start date updated: February 2015				T&LPMT - Marc 06-Jun-16	\$ 20,000.00			\$ -	E sent all documents and proof of success directly to finance see copy of WORD doc into e e file 2016-2017 + email confirming closure MID 1/9/2017. advance out of 2014-2015
	OPS		NA	NA	04-01-2016 to 29-04-2016	\$ 750.00		T&LPMT - Marc 06-Jun-16					\$ -	EY
	ISTB	MBA5740 - MBA - information comptable et décision		NA									\$ 896.34	Paid 13.06.2017 - PAYE closed 1171622013
	OPS	CML23128 Administrative Law	University of Ottawa	In-Class	01.02.2015 to 12.04.2016	\$ 1,681.83		T&LPMT - March 17, 2016					\$ 1,681.83	Employee left agency, however, all reimbursement document were received before his departure.
	OPS	CML3303E The Law of Evidence	University of Ottawa	In-Class	01.02.2015 to 12.04.2016	\$ 1,681.00		T&LPMT - March 17, 2016			23-03-2017		\$ 1,681.83	Reimbursement - document completed and payment received.
	PROG	MBA8401 - Statistiques et prise de décision	Université du Québec a Montreal	In-Class	09-01-2016 to 29-05-2016	\$ 750.00		06-Jun-16			27-09-2016		\$ 119.55	Ai retourné les formulaires pour approbation par le gestionnaire 7 janv 2016
	PROG	MBA8402 - Environnement macroéconomique de l'entreprise	Université du Québec a Montreal	In-Class	09-01-2016 to 29-05-2016	\$ 750.00		06-Jun-16			27-09-2016		\$ 338.48	Ai retourné les formulaires pour approbation par le gestionnaire 7 janv 2016
	PROG	MBA8410 - L'individu et l'organisation	Université du Québec a Montreal	In-Class	09-01-2016 to 29-05-2016	\$ 750.00		06-Jun-16			27-09-2016		\$ 512.53	Ai retourné les formulaires pour approbation par le gestionnaire 7 janv 2016
	PROG	MBA8400 - introduction aux statistiques et à la prise de décisions	Université du Québec a Montreal	In-Class	09-01-2016 to 29-05-2016	\$ 750.00		06-Jun-16			27-09-2016		\$ 273.89	Ai retourné les formulaires pour approbation par le gestionnaire 7 janv 2016
	PROG	Frais généraux	Université du Québec a Montreal	NA							27-09-2016		\$ 161.38	
	COMP	INF 4193 Gestion des projets informatiques	Université du Québec en Outaouais	In-Class	12-01-2016 to 19-04-2016	\$ 446.79		06-Jun-16			11-08-2016	447.54	\$ 447.54	

Total				61	\$	1,150.68						\$	62,589.38	
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